

# A1 SECURITY SERVICES

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## CONFIDENTIAL APPLICATION FORM AND QUESTIONNAIRE

### PERSONAL DETAILS

Surname ..... Forename(s) .....

Address .....

.....

Postcode ..... Telephone Number .....

Age ..... Mobile Number .....

Nationality ..... Date of Birth .....

Marital Status ..... No. Of Children .....

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### YOUR HEALTH

Have you suffered any serious illness? .....

Do you suffer any physical disabilities? .....

Have you suffered any mental or nervous disorder? .....

Do you have any problems that could prevent you doing the job for which you have applied?

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If you have answered yes to any of the above, please give details below

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**EDUCATION AND QUALIFICATIONS (including further education)**

School / College \_\_\_\_\_

Address \_\_\_\_\_

From \_\_\_\_\_ To \_\_\_\_\_

Qualifications \_\_\_\_\_

School / College \_\_\_\_\_

Address \_\_\_\_\_

From \_\_\_\_\_ To \_\_\_\_\_

Qualifications \_\_\_\_\_

School / College \_\_\_\_\_

Address \_\_\_\_\_

From \_\_\_\_\_ To \_\_\_\_\_

Qualifications \_\_\_\_\_

School / College \_\_\_\_\_

Address \_\_\_\_\_

From \_\_\_\_\_ To \_\_\_\_\_

Qualifications \_\_\_\_\_

## EMPLOYMENT RECORD

Please note: We are a SSAIB and UKAS accredited security company and their regulations state that we must have an accurate history of your employment for at least the last five years, together with the names of two personal referees. There must be no gaps. If you have been unemployed, self employed, at school, college or university during that time that the details must be included and be verifiable.

Employer ..... Contact .....

Address .....

..... Position Held .....

Telephone no .....

From ..... To ..... Salary .....

Reason for leaving .....

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Employer ..... Contact .....

Address .....

..... Position Held .....

Telephone no .....

From ..... To ..... Salary .....

Reason for leaving .....

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Employer ..... Contact .....

Address .....

..... Position Held .....

Telephone no .....

From ..... To ..... Salary .....

Reason for leaving .....

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Employer ..... Contact .....

Address .....

..... Position Held .....

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Reason for leaving .....

Employer ..... Contact .....

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Reason for leaving .....

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Employer ..... Contact .....

Address .....

Telephone no .....

From ..... To ..... Salary .....

Reason for leaving .....

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**MILITARY EXPERIENCE**

Date Enlisted      /      /      Date of Discharge      /      /

Rank on Leaving ..... Regiment .....

Service No. .... Military Conduct .....

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Can you provide evidence of the above?      Yes ..... No .....

**CONVICTIONS**

Please give details of any offences and appearances before a court/court martial or formal cautions by police for any offences (Rehabilitation of Offenders Act 1974)

Date .....

Court/Police Station .....

Offence .....

Result .....

**Details of outstanding charges or summons against you**

Date of Alleged Offence .....

Nature of Alleged Offence .....

Court/Police Station .....

Have you ever been prosecuted for a criminal offence or are any prosecutions pending?

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Have you ever been party to an action in any court or tribunal?

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**GENERAL**

Please inform us of any other information that may affect your employment with us, i.e. holidays already booked, medical operations due, family members working in the security business etc.

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**HOBBIES AND INTERESTS**

What are your hobbies and/or interests?

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Are you a member of any Clubs or Associations? If so give details

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**PERSONAL REFERENCES**

Please provide the names of two people, not family members, who have known you for at least five years who will supply references

**REFEREE 1**

Full Name

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Address

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Telephone No

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Occupation

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Period Known

.....

**REFEREE 2**

Full Name

.....

Address

.....

.....

Telephone No

.....

Occupation

.....

Period Known

.....

**AGREEMENT**

I certify that the particulars given by me in this application are correct to the best of my knowledge and belief and I fully understand the consequences which may arise as a result of knowingly make a false declaration to gain employment or financial advantage (Theft Act. Section 16)

In the event of my being offered employment I understand that I must notify the company of any changes in my personal circumstances.

I agree to abide by rules, regulations and conditions of employment at present in operation and any change thereof as deemed necessary by the company.

I have agreed to having my wages paid by cheque.

**Signature of applicant** ..... **Date** .....

**Full Name** .....

**Please note:**

If you are asked to attend an interview please bring with you:

1. Your driving licence, if applicable
2. A copy of your birth certificate
3. Copies of certificates/qualifications
4. A copy of your military discharge papers, if applicable